

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JUNE 24, 2015

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Parnell called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant - absent
Dr. Critelli
Mr. Dangler - absent

Mr. Zambrano - absent
Mr. Covin
Mrs. Widdis

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

James N. Parnell, Board of Education President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (D – E5)

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of May 19, 2015
- Executive Session minutes of May 19, 2015
- Regular Meeting minutes of May 20, 2015

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY15 MAY TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

E. SECRETARY'S REPORT (continued)

1. BUDGET TRANSFER REPORTS – FY15 MAY TRANSFERS (continued)

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 May Transfers as listed be approved for the month ending May 31, 2015.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Grant, Mr. Dangler and Mr. Zambrano)
Date: June 24, 2015

2. BOARD SECRETARY'S REPORTS – MAY 31, 2015

That the Board approve the Board Secretary's Report for the month ending May 31, 2015 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. REPORTS OF THE TREASURER – MAY 31, 2015

That the Board approve the Report of the Treasurer for the month ending May 31, 2015 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

**4. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the May 31, 2015 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of May 31, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Grant, Mr. Dangler and Mr. Zambrano)
Date: June 24, 2015

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (E6).

Ayes (5), Nays (0), Abstain (1) Dr. Critelli, Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

6. **BILLS AND CLAIMS – MAY 20 - 31, 2015 AND JUNE 1 – 24, 2015 FOR CHRIST THE KING**

That the Board approve the May 20 - 31, 2015 and June 1 – 20, 2015 bills and claims for Christ the King (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (E7).

Ayes (5), Nays (0), Abstain (1) Mrs. George, Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

7. **BILLS AND CLAIMS – MAY 20 - 31, 2015 AND JUNE 1 – 24, 2015 FOR BAYSHORE JOINTURE COMMISSION**

That the Board approve the May 20 - 31, 2015 and June 1 – 20, 2015 bills and claims for Bayshore Jointure Commission (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

E. SECRETARY'S REPORT (continued)

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (E8 – 10).

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

8. **BILLS AND CLAIMS – MAY 20 - 31, 2015 AND JUNE 1 – 20, 2015 EXCLUDING CHRIST THE KING AND BAYSHORE JOINTURE COMMISSION**

That the Board approve the May 20 - 31, 2015 and June 1 – 24, 2015 bills and claims excluding Christ the King and Bayshore Jointure Commission (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

9. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2015**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2015 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

10. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2015**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2015 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of May 30, 2015)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				287	239	299	825			825
Kdg		65		106	125	120	416			416
1st	97	145	106				348			348
2nd	133	172	126				431			431
3rd	109	170	116				395			395
4th	124	142	122				388			388
5th	95	151	95				341			341
6th							0	348		348
7th							0	350		350
8th							0	375		375
9th							0		303	303
10th							0		333	333
11th							0		290	290
12th							0		286	286
MCI	18						18	5	11	34
MD							0			0
BD							0	12	26	38
LD	16	25	44				85	12	15	112
AUT	16		11				27	13	2	42
PD					7	18	25			25
OOD	5						5			5
Home Instruction							0			0
TOTAL	613	870	620	393	371	437	3304	1115	1266	5685

May 2014 Figures

School	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	MS	HS	Total
Totals	737	368	737	385	348	310	405	1062	1243	5595

F. SUPERINTENDENT'S REPORT

A) RECOGNITION OF ACHIEVEMENT

Algonquin Arts Theater Arts Educator of the Year

John Luckenbill - AAA School Teacher

Mr. Luckenbill was recognized on June 4, 2015 at the Algonquin Theater for his educational and musical contributions to students in the Long Branch Public Schools and communities in Monmouth County.

G. GENERAL ITEMS

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (1 – 14).

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

1. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2015 – 2016 SCHOOL YEAR

That the Board approve the following resolution:

RESOLUTION

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Long Branch Board of Education desires to authorize its purchasing agent for the 2015 – 2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Radio Communication	Allcomm Technologies Inc.	83902
Equip. and Accessories	Motorola Solutions Inc.	83909
	Office Bus. Systems Holding	83896
WSCA Computer Contract	Apple Computer Inc.	70259
	Dell Marketing LP	70256
	Hewlett Packard Co.	70262
	Howard Industries Inc.	70264
	Lenovo United States Inc./	
	SHI International Corp.	70263
	Toshiba America Information	75582

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Grant, Mr. Dangler and Mr. Zambrano)
Date: June 24, 2015

G. GENERAL ITEMS (continued)

2. APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE – APPENDIX G

That the Board approve the attached Municipal Tax Payment Schedule.

3. APPROVAL OF CONTRACTED SERVICES FOR BUILDINGS AND GROUNDS – FY16

That the Board approve the contracted services for Buildings and Grounds for FY16 as listed on **APPENDIX H**.

4. APPROVAL OF SCHOOL START AND END TIMES FOR THE FY2016 SCHOOL YEAR

That the Board approve the school start and end times for the FY2016 school year:

ELEMENTARY:	START TIME	END TIME
Grades 1-5		
George L. Catrambone School (K-5)	8:00 A.M.	2:40 P.M.
Amerigo A. Anastasia School	8:00 A.M.	2:40 P.M.
Gregory School	8:00 A.M.	2:40 P.M.
PRESCHOOL:	START TIME	END TIME
P3-P4/Kindergarten	Kindergarten/Pre-K	All
Lenna W. Conrow School	8:50 A.M./9:30 A.M.	3:30 P.M.
Joseph M. Ferraina Early Childhood Learning Center	8:50 A.M./9:30 A.M.	3:30 P.M.
Morris Avenue School	8:50 A.M./9:30 A.M.	3:30 P.M.
ALTERNATIVE:	START TIME	END TIME
High School Alternative	8:50 A.M.	2:20 P.M.
High School Achievement	8:30 A.M.	2:00 P.M.
Middle School Alternative	9:05 A.M.	2:40 P.M.
Elementary Alternative	8:45 A.M.	2:30 P.M.
Middle School	8:00 A.M.	2:48 P.M.
High School	7:30 A.M.	2:25 P.M.

5. INSURANCE PROPOSALS – 2015-2016

That the Board approve the following insurance coverage for the 2015-2016 school year:

TYPE OF POLICY	ZURICH 2014-2015	ZURICH 2015-2016
Package Including Property, Inland Marine, Crime, General Liability	\$350,598	\$397,126
Automobile	\$30,262	\$32,099
Educators Legal Liability	\$57,342	\$65,225
Umbrella	\$28,127	\$28,025
NJCAP – Excess	\$28,157	\$28,127
Environmental	\$20,432	\$22,194
Travel Accident	\$750	\$750
TOTALS	\$515,638	\$573,546

G. GENERAL ITEMS (continued)

6. AUTHORIZATION TO FILE THE FY 2016 NCLB ACT GRANT APPLICATION

That the Board authorize the filing of the FY 2016 No Child Left Behind Act Grant Application in the amount of \$2,079,998.00. The breakdown is as follows:

TITLE I Part A	\$ 1,496,926.00
TITLE II Part A	\$ 376,696.00
TITLE III	\$ 174,041.00
TITLE III – Immigrant	\$ 32,335.00

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions

7. AUTHORIZATION TO FILE THE 2015 – 2016 CARL D. PERKINS GRANT APPLICATION

That the Board authorize the filing of the 2015 – 2016 Carl D. Perkins grant application in the amount of \$29,731.00

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

8. AUTHORIZATION TO PARTICIPATE IN THE HORIZON DENTAL PLAN – 2015-2016

That the Board authorize participation in the Horizon Dental plan for the 2015-2016 school year at the rates listed below.

	HORIZON	HORIZON
Dental Option Plan	7/1/14 – 6/30/15	7/1/15 – 6/30/16
Single	\$ 27.55	\$ 24.80
Employee & Spouse	\$ 48.58	\$ 43.72
Employee & Child	\$ 48.58	\$ 43.72
Family	\$ 78.82	\$ 70.94
Dental Choice	7/1/14 – 6/30/15	7/1/15 – 6/30/16
Single	\$ 17.26	\$ 18.51
Employee & Spouse	\$ 33.07	\$ 35.46
Employee & Child	\$ 33.07	\$ 35.46
Family	\$ 56.21	\$ 60.27

G. GENERAL ITEMS (continued)

9. APPROVAL OF NATIONAL VISION ADMINISTRATORS FOR FY16

That the Board approve National Vision Administrators LLC for vision care for FY15 through FY19 at the rates listed below. This represents a 0% increase over last year. This is the second year of a 4 year rate guarantee and also includes an additional benefit of frames each year.

	2015 - 2019
Single	\$ 3.71
Employee & Spouse	\$ 6.68
Employee & Child (ren)	\$ 6.68
Family	\$ 9.64

10. FRESH FRUIT AND VEGETABLE PROGRAM GRANT

That the Board accept the Fresh Fruit and Vegetable Program Grant for the following schools:

Amerigo A. Anastasia School	\$33,220
George L. Catrambone School	\$46,805
Morris Avenue School	\$18,590

11. APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2016

That the Board renew the contract with Sodexo for the 2015/2016 school year with a general and administrative charge of \$.1212 and a management fee of \$.101, which represents a 1% increase.

12. APPROVAL OF BID FOR THE OLD HIGH SCHOOL RENOVATIONS

The following bids for Renovations to the Old High School were received:

COMPANY NAME	BID AMOUNT	ALTERNATE BID 1	ALTERNATE BID 2
Tormee Construction	\$3,857,000	\$330,000	\$100,000
Viaco Construction	\$3,799,000	\$399,000	\$199,000
D&K Construction	\$4,166,965	\$643,940	\$33,980
Wallace Bros Inc	\$4,187,600	\$498,000	\$240,000
Altec Building System	\$4,686,071	\$453,700	\$274,600

That the Board award the Bid, Alternate Bid 1 and Alternate Bid 2 to **Tormee Construction** in the amount of **\$4,287,000**.

G. GENERAL ITEMS (continued)

13. APPROVAL OF 2015-2016 HIGH SCHOOL & ALTERNATIVE SCHOOL SPECIAL EDUCATION ROUTES BID

The following bids for High School & Alternative School Special Education routes were received:

Route	Contractor: Jay's Bus	Contractor: Seman Tov
HS-ALT	\$33,840.00	\$29,160.00
SHS	\$33,660.00	\$27,360.00

That the Board award the HS-ALT low bid of **Seman Tov** in the amount of **\$29,160.00** and the SHS low bid of **Seman Tov** in the amount of **\$27,360.00**.

14. APPROVAL TO HIRE FINANCIAL ADVISOR AND BOND COUNSEL – APPENDIX I

That the Board approve the hiring of a financial advisor and bond counsel for the purpose of lease purchasing equipment for the Old High School.

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (15).

Ayes (5), Nays (1) Mrs. Perez, Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

15. APPROVAL FOR DIRECT DEPOSIT FOR ALL DISTRICT FULL AND PART-TIME EMPLOYEES

That the Board approve Direct Deposit for all full and part-time contracted employees as permitted by statute. Direct deposit shall commence July 1, 2015 or as soon as the District's payroll vendor can begin the implementation.

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX J-1)

Comments from the Governance Committee Chair (APPENDIX J-2)

Comments from the Athletics Committee Chair (APPENDIX J-3)

Motion was made by Mrs. Perez, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (16 – 18).

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

16. RESOLUTION – WITHOLDING OF INCREMENTS

That the Board approve the withholdings of increment for: Deborah Sanders and Catherine Barone (which will be labeled **APPENDIX K** and **APPENDIX L** and made part of the permanent minutes upon Board approval).

17. RESOLUTION – REQUIRED MEDICAL EXAMINATION

That the Board approve the required medical examination for Constance Forte (which will be labeled **APPENDIX M** and made part of the permanent minutes upon Board approval).

H. PERSONNEL ACTION (continued)

18. APPOINTMENT OF CERTIFIED STAFF:

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

GINA BISOGNA*

Speech
Pupil Personnel Services
MA +30, Step 4
\$60,456

Education: Rutgers University, Kean University

Certification: Speech Language Pathologist

Replaces: A. Troitino, resigned

(Acct#:11-000-219-104-000-11-00)(UPC#:0846-11-OFPPS-TEACHR)
20-250-200-100-000-20-00)

DENISE BUCKLEY*

Occupational Therapist
Pupil Personnel Services
MA +30, Step 4
\$60,456

Education: The College of New Jersey

Certification: Occupational Therapist

Replaces: new

(Acct#:11-000-219-104-000-11-00)(UPC#:1390-11-OFPPS-OTTHRP)

SEAN FITZGERALD*

Math Teacher
High School
MA, Step 4
\$58,956

Education: Quinnipiac University, Montclair State, Wright State University

Certification: Teacher of Mathematics

Replaces: K. Shih, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#:0078-01-MATHC-TEACHR)

JENNIFER LAMBERT*

Math Teacher
Middle School
MA, Step 1
\$54,000

Education: The College of New Jersey

Certification: Elementary with subject matter special: Math 5-8

English as Second Language

Replaces: L. Alston, re-assigned

(Acct#:15-130-100-101-000-02-00)(UPC#:0249-02-MATH-TEACHR)

H. PERSONNEL ACTION (continued)

18. APPOINTMENT OF CERTIFIED STAFF (continued)

NICOLAE PAVEL*

Chemistry Teacher
High School
MA, Step 1
\$54,000

Education: University Politehnica of Bucharest

Certification: Teacher of Chemistry & Physical Science

Replaces: D. Rich, retired

(Acct#: 15-140-100-101-000-01-00) (UPC# 0099-01-SCNCE-TEACHR)

COLONEL JONATHAN SPARE*

ROTC Aerospace Instructor
High School
BA, Step 12
\$66,196

Education: Delaware Valley College

Replaces: Colonel Spence

(Acct#:15-140-100-101-000-01-00)(UPC#:1057-01-MROTC-TEACHR)

KATHRYN SEIBRING*

Math Teacher
High School
MA, Step 1
\$54,000

Education: The College of New Jersey

Certification: Math

Replaces: K. Frank, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#:0075-01-MATHC-TEACHR)

MELISSA TRACE*

Teacher of the Handicapped/Math
Middle School
BA, Step 1
\$50,000

Education: Monmouth University

Certification: Elementary K-6, Teacher of Students with Disabilities, Elementary
with Math Specialization: in Grades 5-8

Replaces: J. Hoffer, resigned

(Acct#:15-130-100-101-000-03-00)(UPC#:0303-02-SERSR-TEACHR)

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (19 – 24).

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

19. MENTOR/MENTEE STIPENDS FOR THE 2014-2015 SCHOOL YEAR - \$550/YR.

MENTEE

Joseph Marratta

MENTOR

Sean Mallon

*Denotes Personnel sworn in

H. **PERSONNEL ACTION (continued)**

20. **CHANGE IN TRAINING LEVEL**

That the Board approve a change in training level for the following individuals effective: September 1, 2015

PATRICIA CAULFIELD, Anastasia School teacher to move from BA +30 to MA on teacher's salary guide.

MEAGAN RULAND, High School teacher to move from BA +30 to MA on teacher's salary guide.

21. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individuals:

TELIA FRIDAY-BURKS, Amerigo A. Anastasia School instructional assistant, effective June 30, 2015. Mrs. Friday-Burks has a total of 32 years of service.

GENARO FELICIANO, High School custodian, effective September 1, 2015. Mr. Feliciano has a total of 30 years of service.

ANGELINA GREEN, Amerigo A. Anastasia School instructional assistant, effective July 1, 2015. Mrs. Green has a total of 14 years of service.

PIETRO LAUGELLI, High School custodian, effective September 1, 2015. Mr. Laugelli has a total of 18 years of service.

SUSAN MACCIOLI-BREWER, Amerigo A. Anastasia School secretary, effective November 1, 2015. Mrs. Maccioli-Brewer has a total of 25 years and 1 month of service.

SHERRY MILCHMAN, Middle School teacher, effective June 30, 2015. Mrs. Milchman has a total of 11 years of service.

PAULETTE WAINRIGHT, Amerigo A. Anastasia School teacher, effective March 1, 2016. Ms. Wainright has a total of 22 years and 6 months of service.

22. **RESIGNATION – CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

NICOLE CATTELONA, High School teacher, effective June 30, 2015.

CATHERINE DONLEY, Lenna W. Conrow teacher, effective June 30, 2015.

BRIAN DORGAN, Special Education Supervisor, effective June 30, 2015.

ANN MARIE LAGAIPA, George L. Catrambone Teacher, effective June 30, 2015.

TERESA LAGAIPA, George L. Catrambone Teacher, effective June 30, 2015.

BARBARA LAGOWSKI, High School Teacher, effective June 30, 2015.

COURTNEY MCARDLE, Speech/Language Therapist, effective June 30, 2015.

CARISSA MONTA, High School teacher, effective June 30, 2015.

KAREN SHIH, High School teacher, effective June 30, 2015.

ALEXANDRA TROITINO, Pupil Personnel Services speech language specialist, effective June 30, 2015.

H. **PERSONNEL ACTION (continued)**

23. **RESIGNATION – STIPEND POSITION**

That the Board accept the stipend resignation of the following individual:

LAUREN BLAND, Elementary Summer Enrichment Camp substitute instructional assistant, effective May 27, 2015.

MARISYA ETOLL, Elementary Summer Enrichment Camp Special Education teacher, effective May 25, 2015.

KILEY FALLON, Middle School Express Camp teacher, effective June 18, 2015

BETH GREGORY, Preschool Summer Enrichment Camp Special Education teacher, effective June 8, 2015.

TRACEY HUNTER, Elementary Enrichment Camp Teacher, effective June 19, 20

JOSE MELENDEZ, Elementary Summer Enrichment Camp Project-Based Academic teacher, effective May 26, 2015.

SHERRIE ROBINSON, Elementary Enrichment Camp instructional assistant, effective June 18, 2015.

KELLY VARGAS, Elementary Enrichment Camp teacher, effective June 19, 2015.

24. **STIPEND APPOINTMENTS – SUMMER 2015**

That the Board approve/ratify the appointment of the following summer stipend positions:

HS SUMMER SCHOOL: July 6 – Aug 14, 2015 (M-F) Hrs: 7:30am–12:30pm [5 hrs]

Mathematics Teachers

Alyssa Platts

\$26/hr / \$650.00/wk
(prorated)

MIDDLE SCHOOL SUMMER SCHOOL: July 6-Aug.14, 2015 (M-F) 7:30am-12:30pm

Safe School/Corridor Aide

Carlos Vega

\$392.86/wk.

MIDDLE SCHOOL SUMMER SCHOOL: July 6–Aug 7, 2015 (M-Th) 8:00am-3:00pm

Substitute Teacher

Ivette Ricigliano

\$26/hr

ELEMENTARY ENRICHMENT CAMP: July 6–Aug 7, 2015 (M-Th) 8:00am-3:00pm

Safe School/Corridor Aides

Andrew Balina, Eliana Garcia, Molly Guzman, Terrence King, Marissa Rodriguez, John Severs, Jack Stovall

\$440.00/wk.

Substitute Safe School/Corridor Aide

Howard Coleman

Instructional Assistants

Andrew Balina, Hadija Haskovic, Diane Malinowski, Ginerva Zungri

\$374.08/wk.

Teachers

Kamilah Bergman, Tracey Hunter, Maureen Kmet, Cheryl Stavola

\$26/hr./\$728.00/wk.

H. PERSONNEL ACTION (continued)

Motion was made by Mrs. Widdis, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (25).

Ayes (5), Nays (1) Mrs. George, Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

25. STIPEND APPOINTMENTS – SUMMER 2015

That the Board approve/ratify the appointment of the following summer stipend positions:

Substitute Teachers

Ronnie Bennett, Paul Eschelbach, Tiffani Monroe, Bernadette Sherman, Gina Vodola

Motion was made by Mr. Covin, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (26).

Ayes (5), Nays (0), Abstain (1) Mrs. George, Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

26. COACHING/ATHLETIC STIPENDS - WINTER 2015-2016 SCHOOL YEAR

That the Board approve/ratify the following Winter coaching/athletic stipend positions for the 2015-2016 school year:

HIGH SCHOOL

Boys Varsity Basketball Head Coach

Stanley Mooney	Step 6	\$6,084
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Girls Varsity Basketball Head Coach

Shannon Coyle	Step 7	\$6,203
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Boys Varsity Bowling Head Coach

Linda Mango	Step 10	\$4,438
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Girls Varsity Bowling Head Coach

Tonya Galiszewski	Step 8	\$3,221
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Girls Varsity Cheerleading Head Coach

Stefanie Matano	Step 6	\$6,084
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Boys Varsity Indoor Track Head Coach

Terrence King	Step 9	\$5,837
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Girls Varsity Indoor Track Head Coach

James Falco	Step 6	\$4,682
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B/G Varsity Swimming Head Coach

Jeremy Julio	Step 7	\$4,774
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Boys Varsity Wrestling Head Coach

Daniel George	Step 10	\$8,765
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H. **PERSONNEL ACTION (continued)**

26. **COACHING/ATHLETIC STIPENDS - WINTER 2015-2016 SCHOOL YEAR (continued)**

MIDDLE SCHOOL

Boys Basketball Head Coach

Nemeil Navarro	Step 6	\$3,057
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Girls Basketball Head Coach

Katherine Gooch	Step 6	\$3,057
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MIDDLE SCHOOL

Girls Cheerleading Head Coach

Nora O'Neill	Step 6	\$3,057
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Boys Wrestling Head Coach

Louis DeAngelis	Step 9	\$3,838
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Motion was made by Mr. Covin, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (27).

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

27. **STAFF TRANSFERS FOR THE 2015-2016 SCHOOL YEAR**

That the Board approve the staff transfers as listed on **APPENDIX N**.

Motion was made by Mrs. Perez, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (28).

Ayes (5), Nays (1) Mrs. Widdis, Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

28. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on **(APPENDIX O)**.

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (29).

Ayes (5), Nays (0), Abstain (1) Mrs. Perez, Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

29. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated **(APPENDIX P)**.

H. **PERSONNEL ACTION (continued)**

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (30 – 38).

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

30. **STUDENT TEACHER/INTERN PLACEMENT**

That the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2014-2015 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Monmouth University Education</u>	<u>Fall</u>	<u>Sept. – Dec. 2015</u>
Brianna Gardner	PPS	Maureen Robinson
Lauren McDonald	LBHS	Kelly Wiggett & Jon Barratt
Nicole Rubino	GRE	Jolie Evans
Krystle Ruggiero	LBMS	Megan Renzo Mazza 200 hours
Krystle Ruggiero	AAA	Marcus Rodriguez 100 hours

I. **STUDENT ACTION**

31. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute (**APPENDIX Q**).

32. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX R** and made part of the permanent minutes upon Board approval).

33. **PUPIL PERSONNEL SERVICES CONSULTANTS – 2015-2016**

That the Board approve the Pupil Personnel Services Consultants for the 2015-2016 school year listed on **APPENDIX S**.

34. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX T**.

35. **PLACEMENT OF PERSONAL ONE-TO-ONE AIDE FOR ATYPICAL OUT OF DISTRICT STUDENT FOR SCHOOL YEAR 2015**

*Extraordinary Services: \$ 5,100.00/Student

Student ID# 1869262090, classified as Eligible for Special Education and Related Services

I. STUDENT ACTION (continued)

36. PLACEMENT OF 2015 OUT OF DISTRICT EXTENDED SCHOOL YEAR PROGRAMS AND TRANSPORTATION NEEDS

That the Board approve the placement of, and provide transportation for the 2015 Out of District Extended School Year Programs as follows:

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$7,971.90/Student
Transportation
*Extraordinary Services: \$3,780.00
Effective Dates: 07/01/15 – 08/12/15

ID#: 9389164384, classified as Eligible for Special Education and Related Services
ID#: 7297143455, classified as Eligible for Special Education and Related Services
*NOTE: Student requires a one-to-one aide.
ID#: 1292146145, classified as Eligible for Special Education and Related Services

**COLLIER SCHOOL – (JET Program)
WICKATUNK, NEW JERSEY**

Tuition: \$8,911.80 Student
Transportation
Effective Dates: 07/06/15 – 08/14/15

ID#: 1374613351, classified as Eligible for Special Education and Related Services

**CPC/HIGHPOINT ELEMENTARY
MORGANVILLE, NEW JERSEY**

Tuition: \$8,812.50/Student
Transportation
Effective Dates: 07/06/15 – 08/07/15

ID#: 6757919265, classified as Eligible for Special Education and Related Services

**SCHROTH SCHOOL
WANAMASSA, NEW JERSEY**

Tuition: \$10,450.00/Student
Effective Dates: 07/06/15 – 08/26/15

ID#: 7635477314, classified as Eligible for Special Education and Related Services.
ID#: 9432934105, classified as Eligible for Special Education and Related Services.

**SEARCH DAY
OCEAN, NEW JERSEY**

Tuition: \$11,465.93/Student
Transportation
Effective Dates: 07/01/15 – 08/21/15

ID#: 2957472695, classified as Eligible for Special Education and Related Services.

I. **STUDENT ACTION (continued)**

37. **TRANSPORTATION SERVICES FOR ATYPICAL OUT OF DISTRICT STUDENT FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve/ratify out of district transportation services for the 2014 – 2015 school year for the following student:

BLACKHORSE PIKE SCHOOL DISTRICT
BLACKWOOD, NEW JERSEY

Transportation: \$219.39 (Per Diem)
Effective Date: 03/10/15

Student ID# 2502642087, classified as Eligible for Special Education and Related Services.

Note: Student was in a residential school and now in a group home attending a private school (Brookfield Academy).

38. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION NEEDS FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve the placement of, and provide transportation for an atypical out of district student for the 2014 – 2015 school year as follows:

COASTAL LEARNING CENTER
HOWELL, NEW JERSEY

Tuition: \$4,556.00/Student/Year
Transportation
*Extraordinary Services: \$2,142.00
Effective Date: 06/01/15 - 06/23/15

Student ID# 7297143455, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one-to-one aide. Student was terminated from Rugby School and has been placed at Coastal Learning Center due to behavioral concerns.

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (39).

Ayes (5), Nays (0), Abstain (1) Mrs. George, Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

39. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the termination of, and discontinue transportation for the 2014 – 2015 school year for the following students:

SHORE CENTER FOR STUDENTS WITH AUTISM
TINTON FALLS, NEW JERSEY

Tuition: \$47,388.00/Student/Year
Transportation
Effective Date: 05/28/15

Student ID# 9543373215, classified as Eligible for Special Education and Related Services. Note: Primary residency is no longer in district.

I. STUDENT ACTION (continued)

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (40 – 41).

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

40. TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR

That the Board approve/ratify the termination of, and discontinue transportation for the 2014 – 2015 school year for the following students:

**HARBOR SCHOOL
EATONTOWN, NEW JERSEY**

Tuition: \$49,689.43/Student/Year
Extraordinary Services: \$27,842.40/Student/Year
Transportation
Effective Date: 05/28/15 Student ID#

5910864589, classified as Eligible for Special Education and Related Services

Note: Primary residency is no longer in district.

**RUGBY SCHOOL
WALL, NEW JERSEY**

Tuition: \$10,644.60/Year
Extraordinary Services: \$110.00/Per Diem
Transportation
Effective: 05/21/15

Student ID# 7297143455, classified as Eligible for Special Education and Related Services. Note: Student was terminated due to behavioral concerns and will attend Extended School Year at Coastal Learning Center.

**RUGBY SCHOOL
WALL, NEW JERSEY**

Tuition: \$64,783.80/Year
Extraordinary Services: \$19,800.00/Year
Transportation
Effective Date: 05/21/15

Student ID# 7297143455, classified as Eligible for Special Education and Related Services. Note: Student was terminated due to behavioral concerns and has been accepted for placement at Coastal Learning Center as of June 1, 2015.

I. **STUDENT ACTION (continued)**

40. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR (Continued)**

WOODCLIFF ACADEMY
WALL, NEW JERSEY

Tuition: \$14,768.88/Year
Transportation
Effective Date: 05/18/15

Student ID# 8360057110, classified as Eligible for Special Education and Related Services. Note: The student was terminated due to behavioral concerns. As recommended by the Case Manager, the student shall continue her education through Home Instruction for the remainder of the school year.

41. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

April 29, 2015
Stipend Appointments-Summer

Elementary teachers: read Gregory Lins and Jennifer Noone. This should have read: Substitute Elementary teachers.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:
SEAN MALLON, Middle School teacher from June 1, 2015 to June 12, 2015.
Rescind employee's request for a leave of absence.

ANNETTA WHEELER, Hand-in-Hand non-instructional assistant from December 20, 2014 to June 19, 2015. This should have read: leave of absence using paid days from May 20, 2015 to June 17, 2015.

May 20, 2015
ELEMENTARY SUMMER CAMP PROGRAMS: July 6, 2015 – August 7, 2015
Instructional Assistants - \$374.10/wk. – Laura Bland. This should have read Lauren Bland.

Elementary Summer Camp Programs

Instructional Assistants read: Lauren Bland, Samantha Cook, Yoselin Gomez, Sonia Mendez, Christina Navarro, Soledad Navarro, Beatriz Pacheco, Sherrie Robinson, Jessica Rodriguez, Ana Saner, Ariana Torres. This should have read: Substitute Instructional Assistants. Remove: Jessica Rodriguez; listed in error.

Nurses read: Anna Martin (GRE) \$1,100/wk. This should have read: \$880/wk.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:
DANAE LITTLE, Morris Avenue School teacher from April 27, 2015 to June 19, 2015.
This should have read: leave of absence using paid days from May 20, 2015 to June 17, 2015.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

Mr. Parnell recognized Mr. Muscillo, Mr. Viturello, Ann Degnan and Chris Dringus for a job well done with respect to the High School and Middle School graduation ceremonies.

K. ADJOURNMENT – 7:23 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board adjourn the meeting at 7:23P.M.

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mr. Zambrano

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

FY 2016 TAX PAYMENT SCHEDULE

APPENDIX G

TAXES TO BE RECEIVED: \$37,901,052.00

CURRENT EXPENSES: 37,901,052.00

DEBT SERVICE: 0.00

2015-16 District Tax

DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	RECEIVED TO DATE	DATE RECEIVED	BALANCE DUE
2015					
JUL 15	CURRENT	4,927,137.00			32,973,915.00
AUG 14	CURRENT	4,927,137.00			28,046,778.00
SEP 15	CURRENT	2,274,063.00			25,772,715.00
OCT 15	CURRENT	2,274,063.00			23,498,652.00
NOV 16	CURRENT	2,274,063.00			21,224,589.00
DEC 15	CURRENT	2,274,063.00			18,950,526.00
TOTAL FOR 2015		18,950,526.00	0		
2016					
JAN 15	CURRENT	3,158,421.00			15,792,105.00
FEB 16	CURRENT	3,158,421.00			12,633,684.00
MAR 15	CURRENT	3,158,421.00			9,475,263.00
APR 15	CURRENT	3,158,421.00			6,316,842.00
MAY 16	CURRENT	3,158,421.00			3,158,421.00
JUN 15	CURRENT	3,158,421.00			0.00
TOTAL FOR 2016		18,950,526.00	0		
GRAND TOTAL		\$37,901,052.00	0		\$37,901,052.00

2015-2016 Contracted Services for Buildings and Grounds

APPENDIX H

	<u>Contracted Services</u>	<u>Description of Services</u>	<u>Vendor</u>	<u>Quotes Received</u>	<u>Awarded Contractor</u>
1	AHERA	AWC / MOR / LWC / WE Older schools that have Asbestos and Inspected every 6 months including report	RAMM Environmental Environmental Connections	\$3,050.00 No Quote	X
2	Boiler Maintenance	District – AERCO Boilers Service and Maintenance	TempMasters, Inc. East Coast Combustion Specialists Miller & Chitty	\$6,000.00 \$6,012.90 No Quote	X
3	Boiler Water Treatment	District – Steam Boilers Water Treatment Services	Chem-Aqua CQI	\$7,000.00 \$6,900.00	X
4	Burglar & Fire Alarm Monitoring Security Systems	District - Monitor Burglar & Fire Alarms	Fire Security Technologies System Sales Corporation AVS Technology Triad Security Systems	\$9,938.00 No Quote	X
5	Elevator Maintenance & Repairs	540 Broadway (2), High School (2), AAA (1), MS (1) GRE – Serviced by another company	ThyssenKrupp Elevator Kencor, Inc. Sharp Elevator Schindler Elevator	No Quote \$11,700.00 Not Compliant \$14,280.00 \$13,200.00	X
6	Elevator Monitoring	540 Broadway (2), High School (2), AAA (1), MS (1), GRE (1), GLC (1)	Fire Security Technologies AVS Technology	\$4,147.00 No Quote	X
7	Emergency Generator	AAA / AWC / MS / MOR / HS / JMF / GRE/ 540/ GLC Service Maintenance and Repairs	Electrical Motor Repair Foley Power Systems R&J Control Penn Power Systems Cummins	\$7,450.00 \$10,065.00 No Quote \$11,495.00 No Quote	X
8	Fire Extinguisher Servicing	District – Inspection and Tagging	Jersey Coast Kistler O'Brian City Fire Net	\$4,399.00 No Quote No Quote	X
9	Fire Alarm Inspection & Reports	District – Inspection and Reports	Fire Security Technologies System Sales Corporation Triad Security Systems	\$33,852.00 No Quote No Quote	X
10	Fire Sprinkler Protection / Suppression Systems / Fire Pumps / Back Flow Preventers	540 Broadway / JMF / MS / HS / AAA / GRE /GLC– Inspection and Service Maintenance	Allied Fire & Safety City Fire Equipment Kistler O'Brian	\$8,200.00 No Quote No Quote	X
11	HVAC Mechanical Maintenance	540 Broadway – Service and Maintenance	ENCON Automatic Temperature Controls	\$15,560.00 No Quote	X
12	HVAC Automatic Temperature Controls	AAA / GRE / JMF/MOR/LWC/AWC /GLC Service and Maintenance	Automatic Temperature Control Integrated Building Controls Johnson Controls	\$34,000.00 No Quote No Quote	X
13	HVAC Chiller & Cooling Tower Servicing	AAA/GRE/GLC Service and Maintenance	TRANE Carrier C & C Heating and Air Conditioning	No Quote \$7,300.00 No Quote	X

2015-2016 Contracted Services for Buildings and Grounds (continued)

APPENDIX H

14	HVAC Automatic Temperature Controls	High School – Automation Temperature Control Service and Maintenance	Delta Connects	\$25,500.00	X
			Automated Temperature Controls	No Quote	
			ENCON	No Quote	
			C&C Heating and Air Conditioning	No Quote	
15	HVAC Temperature Controls	Middle School – Flex Automation Controls	Honeywell	\$19,968.00	
			C & C Heating and Air Conditioning	No Quote	
			AME Inc.	\$16,750.00	X
16	HVAC Mechanical Maintenance	Middle School – Mechanical Maintenance Service and Maintenance	Honeywell	\$17,920.00	X
			C & C Heating and Air Conditioning	No Quote	
17	Pest Management	District – Pesticide Treatments Monthly Inspections and Servicing	Hilsen	\$10,260.00	X
			Western	No Quote	
			Alliance Commercial Pest Control	\$10,400.00	
19	Uniforms	Custodial / Maintenance / Grounds 3 Sets of Uniforms & 1 Pair of Boots	Unifirst / Dickies	\$15,312.00	
			ARAMARK / Dickies	\$15,109.38	
			American Uniform / Dickies	\$17,688.00	
			Specialty Graphics / Dickies	\$11,748.00	X
18	Water BottleS/5 gallon	127 Myrtle / 540 / Shop @600 5- Gallon bottled water	Kepwel Spring Water	\$2,820.00	
			Watchung Spring Water	\$2,520.00	X
19	Snow Plowing	District – 4 x 4 pickup Bobcat Tandem Backhoe Loader Single Axle Dump	Custom Lawn Service		X
				\$100.00	
				\$125.00	
				\$125.00	
				\$150.00	
				\$250.00	
				\$100.00	
		4 x 4 pickup Bobcat Tandem Backhoe Loader Single Axle Dump	L & L Paving	No Quote	

LEASE PURCHASING RESOLUTION**RESOLUTION OF THE BOARD OF EDUCATION OF THE CITY OF LONG BRANCH IN THE COUNTY OF MONMOUTH, NEW JERSEY DETERMINING TO ACQUIRE AND TO FINANCE EQUIPMENT BY MEANS OF A LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$500,000, AUTHORIZING THE ADVERTISEMENT FOR BIDS TO FINANCE THE EQUIPMENT, DELEGATING THE AWARD OF THE BID, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION**

WHEREAS, The Board of Education of the City of Long Branch in the County of Monmouth, New Jersey (the "Board") is created and is charged by law with the responsibility of providing a system of public education within the school district over which it has jurisdiction and to acquire equipment therefor; and

WHEREAS, the Board has determined to fund the acquisition of various equipment, including HVAC and cafeteria equipment and other equipment for use in the renovated old high school building, including financing and all incidental or related costs (the "Equipment") by means of a lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et. seq.*; and

WHEREAS, the Board has selected Phoenix Advisors as financial advisor (the "Financial Advisor") and McManimon, Scotland & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

WHEREAS, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et. seq.* ("Public School Contract Law") and the regulations promulgated thereunder, a notice of the bid will be published and bids are scheduled to be returned to the Business Administrator, who, with

the assistance of the Special Counsel and the Financial Advisor, will determine the lowest responsive and responsible bidder to purchase the Lease (as hereinafter defined) from the Board (hereinafter referred to as the "Purchaser"); and

WHEREAS, the Board will enter into a lease purchase agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$500,000 to finance the Equipment; and

WHEREAS, the Board desires to authorize the delegation of the award of the bid to the Business Administrator and further authorizes the Board President, Business Administrator/Board Secretary, Financial Advisor and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CITY OF LONG BRANCH IN THE COUNTY OF MONMOUTH, as follows:

Section 1. The Board hereby determines to finance the Equipment by means of a lease purchase financing in a principal amount not exceeding \$500,000 in accordance with the requirements of the Public School Contracts Law. The Business Administrator/Board Secretary, the Financial Advisor, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables and bid documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of the request for bid in accordance with the requirements of the Public School Contracts Law in order to prepare for the proposed transaction.

Section 3. The Board is authorized to award the bid and the Lease to the lowest bidder in accordance with the bid proposals submitted to the Business Administrator, which winning bid proposal will be retained on file in the Business Administrator's office. The Purchaser's interest

rate will be held fixed for a period of thirty (30) days from the date of the bid. If the closing does not occur within thirty (30) days of the date of the bid, the interest rate will be calculated in accordance with the index rate established by the Financial Advisor and set forth in the bid specifications.

Section 4. The Board President and the Business Administrator are hereby authorized to negotiate, execute and deliver, subject to the review of Special Counsel, the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction. Specifically, the Board authorizes the Board President and the Business Administrator to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow for the term of the Lease in accordance with the requirements of law. The Board hereby authorizes and directs the Board President and the Business Administrator to approve any changes, additions, or deletions to the Lease or such other documents as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Lease or such other documents by the Board President, the Business Administrator and the Board Secretary. The Business Administrator is also authorized to pay any agreed upon fees of the escrow agent, if any. The Board President and Business Administrator are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

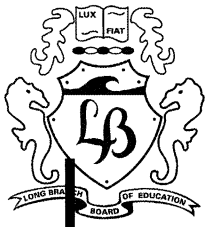
Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Purchaser under the Lease from any taxing source for the payment of any sums due under the Lease unless an appropriation

is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the City of Long Branch or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable.

Section 7. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 8. This resolution shall take effect immediately.



LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

PERSONNEL COMMITTEE MEETING

June 17, 2015

5:00 pm

MINUTES

IN ATTENDANCE:

COMMITTEE MEMBERS:

Michele Critelli, Ed. D. Chair
Lucille M. Perez
Bill Dangler
James Parnell

ADMINISTRATORS:

Michael Salvatore, Ph. D.
Alvin L. Freeman
JanetLynn Dudick

1. Open Positions - 2015-2016

PPS – (1) speech, (1) occupational therapist, (1) Social worker

**CERTIFIED – (1) Vice- Principal, (1) Transition Teacher, (1) JR ROTC
(2) chemistry, (1) math, (1) ESL, (2) Teacher of the Handicapped with
Math, (1) Teacher of the Handicapped with Science, (3)
Elementary/Preschool, Preschool Master Teachers**

**SUPPORT – (3) custodians, (2) 12 mo. secretaries, Instructional
Assistants**

2. Workers' Compensation
3 employees out of work

Reported from July 1, 2014 – October 8, 2014	6 injuries
Reported from October 9, 2014 – December 9, 2014	4 injuries
Reported from December 10, 2014-February 9, 2015	9 injuries
Reported from February 10, 2015 – March 31, 2015	5 injuries
Reported from April 1, 2015-June 10, 2015	7 injuries

Year to date TOTAL 31

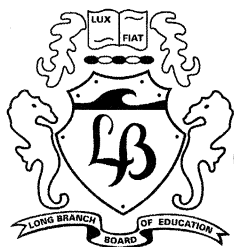
15	job related (coaching, recess, equipment, directly related to job)
11	caused by employee (bent finger, tripped, back strain)
5	caused by student

3. End of the Year:

GOALS:

The committee members will actively participate in professional dialogue pertaining to personnel with specific focus towards the teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to personnel with specific focus towards: teacher evaluation, student growth objectives, student growth percentiles and PARCC.



LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

GOVERNANCE COMMITTEE MEETING

June 17, 2015

6: 15 pm

MINUTES

IN ATTENDANCE:

COMMITTEE MEMBERS:

Mary George, Chair
Donald Covin
Rosy Widdis
Lucille Perez

ADMINISTRATORS:

Michael Salvatore, Ph. D.
Alvin L. Freeman
JanetLynn Dudick

1. Policy & Regulation (first and requested final reading)

7000 – PROPERTY

P 7660 – Conservation, Sustainability and Green Initiatives

Facilities is required to have a policy regarding Green initiatives in the district because of a grant. This policy speaks to goals and procedures for this initiative.

2. Policy & Regulation (Second and Final Reading)

0000 – BYLAWS

P 0134 Board Self Evaluation (revised)

The most recent QSAC monitoring provisions no longer require a Board to perform an annual self-evaluation. Although a Board self-evaluation process may be a best practice, Bylaw 0134 has been revised to make this process optional. A district may revise or abolish this Bylaw

P 0152 Board Officers (revised)

There have been recent requests for additional bylaw/policy guidance on the election of Board officers and Bylaw Guide 0152 has been updated to provide some additional guidance in the election of Board officers. Additional details not addressed in Bylaw Guide 0152 would be governed by Robert's Rules of Order as Bylaw Guide 0164 indicates:

Robert's Rules of Order, Newly Revised, shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

The revisions to Bylaw Guide 0152 provide additional details for the voting options of a verbal roll call vote or the use of a written ballot.

In addition, the Bylaw Guide 0152 removes the option of electing an officer with a plurality of the Board and indicates "the candidate with the majority vote of the members of the Board present and constituting a quorum" shall be elected. Interestingly, N.J.S.A. 18A is silent as to the number of votes required to elect a Board officer. However, districts should review their existing Bylaw 0152 as it may indicate an officer shall be elected with a majority vote of the full Board or full Board membership. This language makes practical sense as Boards would not want a situation where only five members of a nine member Board (the minimum number for a quorum) attend a Reorganization Meeting and a Board officer is elected by receiving only three votes, which would be a majority vote of the members of the Board constituting a quorum. A Board that has a current Bylaw that requires a Board officer to be elected with a majority vote of the full Board or full Board membership and wishes to maintain this requirement may want to address this issue with their Board Attorney as recent research found a 1987 Appellate Division Case, Matawan Regional Teachers Association v. Matawan Board of Education, 223 N.J. Super, 504, that held when N.J.S.A. 18A "is silent in respect to the number of votes necessary to adopt rules to govern and manage the district... it must be assumed that by its silence the Legislature intended the common law rule to apply, i.e., a majority vote of the members of the Board constituting a quorum shall be sufficient."

2000 – PROGRAMS

P 2622 Student Assessment (revised)

The New Jersey Department of Education (NJDOE) published an October 30, 2014 Memorandum in response to inquiries regarding the ability of parents and students to choose to not participate in the Statewide assessment program. The Memorandum indicates "State law and regulations require all students to take State assessments." The Memorandum indicates it is important for the school district to outline the positive reasons individuals participate in the PARCC examinations in speaking with parents and students. The Memorandum also lists some of these positive reasons. Policy Guide 2622 has been revised to incorporate the provisions outlined in the Memorandum to assist districts in addressing the "opt-out" inquiries and to align with the current administrative code subchapter, N.J.A.C. 6A:8-4 – Implementation of the Statewide Assessment System. In accordance with NJDOE guidance, the updated Policy Guide specifically states there "is no provision for a student to opt-out of statewide assessment." However, upon request of many school districts, Strauss Esmay has developed a suggested internal procedure to be used when a parent refuses to have their child participate in a Statewide assessment. We do not recommend this procedure be issued or adopted as a Regulation at this time pending any additional information or guidance on this subject that may be forthcoming from the NJDOE.

In addition, in order to avoid revising this Policy Guide in the future if the name of an assessment is changed, the revised Policy Guide removes any reference to an assessment by a specific name. The revised Policy Guide indicates the district will

comply with the NJDOE's and the Commissioner's requirements and removes any specific assessment requirements as these requirements also change. Lastly, the existing statute and code still refers to the Core Curriculum Content Standards (CCCS) and does not mention the Common Core State Standards. However, the Strauss Esmay "Introduction" in the front of the Policy Manual defines the CCCS to include the Common Core State Standards so specific mention of Common Core State Standards is not required in this Guide. Compliance with the requirements in this Policy Guide are mandated.

3000 & 4000 – SUPPORT & TEACHING STAFF

P3212 Attendance (revised)

P4212 Attendance (revised)

*Policy Guides 3212 for teaching staff and 4211 for support staff have been revised. The updated Guides address two frequently asked questions. The N.J.S.A. 18A:30-1 definition of "sick leave has been added to these Policy Guides indicting sick leave is a person's absence from work because of "personal disability due to injury or illness...." The second issue is the Superintendent's right to require a physician's certificate as per N.J.S.A. 18A:30-4, which has also been added to the two Guides. A previous monitoring provision requiring the Superintendent of Schools to develop a program if the rate of absence for professional staff exceeds 3½ percent is no longer required by the New Jersey Department of Education and has been removed from Policy Guide 3212. Also, Policy Guide 4211 has been renumbered to 4212 for consistency between the 3000s and 4000s. These updates do not affect the Regulations Guides, but a district may want to review its Regulation Guides 3212 and 4211. **Regulation Guide 4211 should be renumbered to 4212.** Policy Guide 3212 is no longer a monitoring requirement, but it is highly recommended to be included in a district's manuals.*

P & R 3218 Substance Abuse (revised)

P & R 4218 Substance Abuse (revised)

New Policy and Regulation Guides 3218 and 4218 concerning a staff member's use of drugs, alcohol, and anabolic steroids have been significantly revised to reflect the current practices used in school districts if a staff member is suspected of reporting to work under the influence of drugs or alcohol. There is not a New Jersey statute or administrative code that specifically address procedures to be used when a school staff member is suspected of coming to work under the influence of drugs or alcohol. However, there is a 2004 Commissioner of Education decision, Bayonne Teacher's Association v. Board of Education of the City of Bayonne that upheld Strauss Esmay's Policy and Regulation 3218 that required an immediate medical examination of a school employee who was reasonably suspected of being under the influence of drugs or alcohol at work.

The new Policy Guide 3218 is similar to the current Guide 3218 except the new Policy Guide does not provide specific first offense, second offense, third offense and fourth offense consequences and just indicates any staff member who is confirmed as reporting to work under the influence "will be subject to appropriate discipline, which may include termination of a non-tenured teaching staff member or the filing of tenure charges for a tenured teaching staff member in accordance with law." The new Policy Guide 4218 is more detailed than the current Policy

Guide 4218 and aligns with the new Policy Guide 3218. The new Regulation Guides 3218 and 4218 are more detailed in providing the procedure to be used when a staff member is suspected of being under the influence of a substance at work. The major distinction between Policy and Regulation Guide 3218 for teaching staff members and Policy and Regulation Guide 4218 for support staff members is the designation of the supervisor who is authorized to meet with the employee upon suspicion of being under the influence. The Principal is designated for meeting with teaching staff members while the support staff member's supervisor "as designated by the Superintendent" for meeting with support staff members. The new Policy and Regulation Guides are consistent with the Commissioner's decision in the 2004 Bayonne case.

These Policy and Regulation Guides should be carefully reviewed and compared to the district's current policies and regulations by district administrators and the Board Attorney if needed, and should replace the existing Policy and Regulation Guides 3218/4218 if these new Guides are preferred by the district over the district's current policies and regulations. A district may also revise these Guides before adoption. Although a policy addressing this issue is not required by any statute or administrative code, the high importance of this issue requires every school district adopt policies and regulations that address this issue.

5000 – PUPILS

P & R 5200 Attendance (revised)

The New Jersey Department of Education (NJDOE) published a Broadcast Memorandum on September 30, 2014 regarding Reporting Student Absences. In summary, recently adopted New Jersey administrative code language in N.J.A.C. 6A:16-7.6 had some conflicting language with directions in the School Register regarding excused and unexcused absences.

The September 30, 2014 Memorandum clarifies the NJDOE's position on this issue and indicates "... how 'excused' and 'unexcused' absences are defined for purposes of expectations and consequences regarding truancy, student conduct, promotion, retention, and award of course credit is a local decision ... and school districts can take any and all action authorized by their policies and procedures when categorizing these absences." The Memorandum and the administrative code indicates the district's "policies and procedures must contain, at a minimum, a definition of unexcused absences that count toward truancy..."

This clarifying Memorandum requires very minor changes in Policy and Regulation Guides 5200 that were included in Policy Alert 203. Based on this Memorandum, the reference to "unexcused absences that do not count toward truancy" can now be referred to as "excused absences." In addition, excused absences listed in the directions of the School Register for "Take Your Children to Work Day" and other NJDOE rules, excluding observances of religious holidays, are not mandatory excused absences and may be excused at the option of the school district.

P & R 5530 Substance Abuse (Revised)

Added to #2 in the Regulations – Discipline – student offenses, interventions, and consequences

8000 – OPERATIONS

P 8630 Bus Driver/Bus Aide Responsibility (revised)

R 8630 Emergency School Bus Procedures (revised)

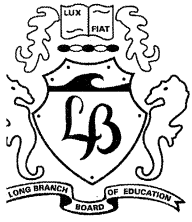
Policy Guide 8630 concerning bus driver/bus aide responsibility and Regulation Guide 8630 concerning emergency school bus procedures have been revised and

updated. The district's transportation staff should compare these Guides against the district's current Guides and practices. These Guides may be revised to reflect the current practices used in the school district. However, eliminating or revising certain requirements from these Guides should be reviewed to make sure the change is not a requirement of any statute or administrative code as many of the provisions in these Guides are mandated by statute or administrative code.

2. School Digest:

GOALS:

- *The committee members will actively participate in professional dialog pertaining to policy with specific focus towards the common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.*
- *The committee members will seek professional learning experiences pertaining to policy with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles, and PARCC*



ATHLETIC COMMITTEE MEETING

June 16, 2015

5:00 p.m.

MINUTES

COMMITTEE MEMBERS:

Bill Dangler, Chair
Lucille Perez
James Parnell
Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin Freeman
Jason Corley, CAA

DISCUSSION:

I. End of the Year Report

- Reviewed athletic binder with detailed documentation of the 2014-2015 athletic year
- New annual protocol to keep Long Branch athletic traditions archived
- Each Board Member to receive a scanned copy

II. 2015 Fall Athletic Season Start Date

- August 10, 2015

ATHLETICS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

RECITALS

WHEREAS, the Board of Education of the City of Long Branch ("Board of Education") employs Deborah Sanders, a tenured teacher.

WHEREAS, Mrs. Sanders, through conferences, observations, evaluations and memoranda, has been apprised that her classroom performance was unacceptable.

WHEREAS, Mrs. Sanders received notice that the Board of Education would be meeting to discuss, and perhaps take action on the recommendation to withhold her increments which are scheduled to be added to her salary during the 2015-2016 school year.

WHEREAS, the Board of Education received a presentation about those aspects of her classroom performance which have not been acceptable.

WHEREAS, the Board of Education finds that Mrs. Sander's classroom performance was poor in the following categories:

- (1) Failure to complete lesson plans
- (2) Failure to track student performance
- (3) Failure to establish high expectations
- (4) Negative attitude towards us providing professional development

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Superintendent of Schools is authorized to permanently withhold the employment and adjustment increments which Mrs. Sanders would have received for the 2015-2016 school year.

BE IT FURTHER RESOLVED that the Superintendent of Schools shall notify Mrs. Sanders of this decision and the reasons therefor within ten (10) days of this date.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Grant, Mr. Dangler and Mr. Zambrano)
Date: June 24, 2015

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

RECITALS

WHEREAS, the Board of Education of the City of Long Branch ("Board of Education") employs Catherine Barone, a tenured teacher.

WHEREAS, Mrs. Barone, through conferences, observations, evaluations and memoranda, has been apprised that her classroom performance was unacceptable.

WHEREAS, Mrs. Barone received notice that the Board of Education would be meeting to discuss, and perhaps take action on the recommendation to withhold her increments which are scheduled to be added to her salary during the 2015-2016 school year.

WHEREAS, the Board of Education received a presentation about those aspects of her classroom performance which have not been acceptable.

WHEREAS, the Board of Education finds that Mrs. Barone's classroom performance was poor in the following categories:

- (1) Current methods of planning result in fragmented lessons resulting in wasted instructional time and absence of essential lesson components necessary for effective instruction.
- (2) Everyday Math and Treasures materials are not being used. The material currently being used is not effectively addressing the learning objectives as per the curriculum and program.
- (3) Lack of preparing materials that were geared to meet the different levels of students in the class.
- (4) Ability to plan and implement lessons that include all essential lesson components of the program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Superintendent of Schools is authorized to permanently withhold the employment and adjustment increments which Mrs. Barone would have received for the 2015-2016 school year.

BE IT FURTHER RESOLVED that the Superintendent of Schools shall notify Mrs. Barone of this decision and the reasons therefor within ten (10) days of this date.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Grant, Mr. Dangler and Mr. Zambrano)
Date: June 24, 2015

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

RECITALS

A. The Board of Education of the City of Long Branch, County of Monmouth ("Board of Education") employs Ms. Constance Forte as a tenured school nurse.

B. Ms. Forte's performance began to noticeably suffer starting in September 1, 2013 until April 16, 2014.

C. Ms. Forte was also absent from her position.

D. Because of the decline in Ms. Forte's job performance because of her medical condition, Ms. Forte took a leave of absence for treatment and agreed to medical evaluations to determine if treatment could return her to her previous level of performance.

E. Ms. Forte further consented to sharing her medical assessment dated June 16, 2015 with the Board of Education which medically cleared her to return to work on September 1, 2015.

F. Ms. Forte is seeking to return to her position on September 1, 2015.

G. To confirm her fitness to return to her position of school nurse, the Superintendent requests that the Board of Education order Ms. Forte's further medical examination pursuant to *N.J.S.A. 18A:16-2* and *N.J.A.C. 6A:32-6.3* because of Ms. Forte's medical condition, history of performance and her job duties.

H. Ms. Forte's present leave of absence expires on June 30, 2015

I. Ms. Forte seeks to return on September 1, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education as follows:

1. The Recitals set forth above are incorporated into and made a part of this Resolution.
2. Based on the Recital description of her performance and health, Ms. Forte has demonstrated a health condition which affected her ability to perform as a school nurse and which caused Ms. Forte to leave her position for treatment.
3. Within the next thirty days, Ms. Forte is hereby required to undergo a medical examination, appropriate to her condition, whether physical or mental, which shall be completed to the degree necessary to determine Ms. Forte's fitness to return in her position as provided for by *N.J.A.C. 6A:32-6.3(c)*.
4. Upon requests from Ms. Forte, the Superintendent shall provide Ms. Forte with a written statement of reasons for the medical examination(s), and with a hearing before the full Board of Education at a time and date to be agreed upon and to take any and all other steps as may be required by *N.J.S.A. 18A:16-2*, *N.J.A.C. 6A:32-6.1*, *et seq.*, and *Kochman v. Keansburg Bd. of Ed.*, 124 N.J. Super. 203 (Ch. Div. 1973).
5. The Superintendent shall notify Ms. Forte that she has the right to appeal this order of the Board of Education.
6. Ms. Forte shall not be returned to her position until such time as (a) the medical evaluations are completed and the doctor (or doctors) fully report that Ms. Forte is capable of performing her functions upon her return to work, and (b) Ms. Forte's agreement that she shall comply with any medical direction.

7. In accordance with *N.J.S.A. 18A:16-3* and *N.J.A.C. 6A:32-6.3*, the Board of Education shall pay for the mandated examinations, unless Ms. Forte, with the Board of Education's approval, chooses her own physician and/or institution to provide the examinations, in which event those examinations shall be at her expense.

8. Further, Ms. Forte's medical records shall be maintained in compliance with *N.J.S.A. 18A:16-5* and *N.J.A.C. 6A:32-6.1*, *et seq.*

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Grant, Mr. Dangler and Mr. Zambrano)
Date: June 24, 2015

2015-2016 Staff Transfers

Last Name	First Name	School	2014-2015 Position	2015-2016 School	2015-2016 Position
Penta	Gregory	Amerigo A Anastasia	Teacher	Gregory	PE/Health Teacher
Swobodzien	Michele	Amerigo A Anastasia	Teacher	AWC	Teacher
Sinnett	Meredith	Amerigo A Anastasia	Teacher	Gregory	Teacher
Buckley	Jean	Amerigo A Anastasia	Teacher	Lenna W Conrow	Teacher
O'Donnell	Katherin	Amerigo A Anastasia	Teacher	Gregory	Teacher
Skinner	Patricia	Amerigo A Anastasia	Instructional Assistant	Gregory	Instructional Assistant
Montijo	Dawn	Amerigo A Anastasia	Instructional Assistant	Gregory	Instructional Assistant
Dennis	Michael	Amerigo A Anastasia	Instructional Assistant	Gregory	Instructional Assistant
Cook	Samantha	Amerigo A Anastasia	Instructional Assistant	Gregory	Instructional Assistant
Greenwood-Goddall	Hannah	Audrey W Clark	Teacher	Amerigo A Anastasia	Teacher
Rosenbaum	Jesse	Audrey W Clark	Teacher	Middle School	Teacher
Foreman	Ian	Audrey W Clark	Teacher	Middle School	Teacher
Accoo	Nathan	Audrey W Clark	Custodian	High School effective Sept. 1, 2015	Custodian
Monteiro-Rovinsky	Melanie	George L Catrambone	Vice Principal	Lenna W Conrow	Teacher
Datre	Rachel	Gregory	Teacher	Lenna W Conrow	Teacher
Bryant	Melissa	Gregory	Teacher	Amerigo A Anastasia	Teacher
Serviss	Jennifer	Gregory	Teacher	George L Catrambone	Teacher
Ferrara	Victoria	Gregory	Teacher	George L Catrambone	Teacher
Greca	Noami	Gregory	Teacher	Amerigo A Anastasia	Teacher
Daniels	Joy	Gregory	Vice-Principal	George L Catrambone	Vice-Principal
Severs	John	Gregory	Instructional Assistant	High School	Instructional Assistant
Morris	Latyua	Gregory	Instructional Assistant	George L Catrambone	Instructional Assistant
Tedeschi	Bonnie	JMF Early Childhood Cente	Teacher	JMF ECLC and LWC	Teacher
Howell	Nicole	JMF Early Childhood Cente	Teacher	Gregory	Teacher
Rubin	Jenifer	Lenna W Conrow	Teacher	Morris Avenue	Teacher
Wiggins	Lucky	Lenna W Conrow	Instructional Assistant	Holy Trinity	Instructional Assistant
Stysliger	Thelma	Lenna W Conrow	Master Teacher	George L Catrambone	Teacher
Grandinetti	Rita	Morris Avenue	Instructional Assistant	Amerigo A Anastasia	Instructional Assistant
Robertson	Angela	Morris Avenue	Teacher	Gregory	Teacher
Cavanagh	Meghann	Morris Avenue	Teacher	Lenna W Conrow	Teacher

2015-2016 Staff Transfers

Last Name	First Name	School	2014-2015 Position	2015-2016 School	2015-2016 Position
Alston	Lois	Middle School	Teacher	Amerigo A Anastasia	Teacher
Terraciano	Holly	Middle School	Teacher	Gregory	Teacher
Martinez	Juan	Middle School	Teacher	Audrey W Clark	Teacher
Fallon	Kiley	High School	Teacher	Middle School	Teacher
Ferrara	Kristen	High School	Academy Administrator	High School	6-12 ELA Supervisor
Steffich	Jennifer	High School	6-12 ELA Supervisor	PPS	Special Education Supervisor

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

STEPHANIE SNIFFEN, George L. Catrambone School teacher, effective September 1, 2015.

RODOLFO ITZOL, JR., Middle School custodian, effective June 15, 2015.

DAWN O'GRADY, Lenna W. Conrow School teacher, effective June 2, 2015.

DAWN PALERMO, George L. Catrambone School instructional assistant, effective May 18, 2015.

KIMBERLY WILLIS, Joseph M. Ferraina Early Childhood Learning Center teacher, effective September 1, 2015.

ROCCO ZAFFIRO, Morris Avenue School custodian effective June 8, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

RODOLFO ITZOL, JR., Middle School custodian, from June 3, 2015 to June 12, 2015.

MARTHA DAZA-MARTINS, Joseph M. Ferraina Early Childhood Learning Center custodian, from July 23, 2015 to August 24, 2015.

KERIN OLIVERI, Morris Avenue School teacher, from September 28, 2015 to November 4, 2015.

WALTER O'NEILL, District Safety Officer/Liaison. from June 29, 2015 to September 9, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

DAWN O'GRADY, Lenna W. Conrow School teacher, May 18, 2015 to June 1, 2015.

MARTHA DAZA-MARTINS, Joseph M. Ferraina Early Childhood Learning Center Custodian, from August 25, 2015 to September 30, 2015.

WALTER O'NEILL, District Safety Officer/Liaison, from September 10, 2015 to October 5, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

KERIN OLIVERI, Morris Avenue School teacher, from November 5, 2015 to January 29, 2016.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

KATHLEEN FITZGERALD, Amerigo A. Anastasia School teacher, from September 1, 2015 to June 30, 2016.

CONFERENCES

APPENDIX P

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

ROBERT CLARK **\$350.00**
High School Music Teacher to attend Vivace Marching Band Workshop on July 27-30, 2015 to be held at West Chester University, West Chester, PA sponsored by Vivace.
(ACCT# 15-000-223-500-169-01-44)

LESLIE GERAGHTY **\$560.00**
High School Teacher to attend Tomorrows Teachers on July 1-2, 2015 to be held at Rider University Lawrenceville, NJ sponsored by Center for Future Educators, The College of New Jersey. (ACCT#) 15-190-100-610-168-01-00)

CLAUDIA KAJA **\$560.00**
High School Teacher to attend Tomorrows Teachers on July 1-2, 2015 to be held at Rider University Lawrenceville, NJ sponsored by Center for Future Educators, The College of New Jersey. (ACCT#) 15-190-100-610-169-01-00)

NOAH LIPMAN **\$1,123.50**
High School Teacher to attend US History AP Annual Conference on July 24-27, 2015 to be held in Austin, Texas sponsored by College Board. (ACCT# 15-190-100-800-168-01-00)

KELLY MCOMBER **\$269.00**
District Coordinator for Communications and Special Programs to attend Communicating with Tact, Diplomacy & Professionalism on July 27-28, 2015 to be held in Cherry Hill, NJ sponsored by Skill Path. (ACCT# 11-000-230-890-304-12-00)

NORA O'NEILL **\$1,025.00**
High School Teacher to attend AP World History Summer Institute Summer Institute on June 29 – July 02, 2015 to be held at Rutgers University, New Brunswick, NJ sponsored by College Board. (ACCT# 15-190-100-800-168-01-00)

ROBERT STOUT **\$350.00**
Middle School Music Teacher to attend Band Director Workshop on July 6-9, 2015 to be held at Kutztown University, PA sponsored by Vivace.
(ACCT# 15-000-223-500-162-02-44)

DANIELLE TARALLO **\$1,086.10**
High School Teacher to attend Psychology AP Summer Institute on August 3-6, 2015 to be held at Rutgers University, New Brunswick, NJ Austin, Texas sponsored by College Board. (ACCT# 15-190-100-800-168-01-00)

CARMEN VEGA

\$398.00

Audrey W. Clark Principal to attend Summer Leadership Conference Advance Parcc Gr. 6-8 ELA and Math on July 8-9, 2015 to be held at Crowne Plaza Monroe, NJ sponsored by Standard Solutions. (Acct# 15-000-240-600-390-06-00)

Jason Vengelis

Not to Exceed \$3,411.51

High School Teacher to attend Project Lead the Way Core Training Human Body Systems on July 5-17, 2015 to be held at Stevenson University, Stevenson, MD sponsored by Project Lead the Way. (ACCT# 11-000-230-585-390-12-44)

Everyday Math User Conference

Not to Exceed \$4,746.00

The following people will attend the Everyday Math User Conference on July 27-28, 2015 to be held at the Hyatt Chicago, IL sponsored by Everyday Math (Acct#11-000-230-585-390-12-44) Melanie Harding K-5 Math Supervisor and GLC teachers Jose Melendez, Cheryl Merer, and Laura Widdis

Global Logistics & Supply Chain Management CTE Course 1

\$0.00

Carol Arcomano High School teacher to attend Global Logistics & Supply Chain Management CTE Program of Study Course 1 on July 13-22, 2015 to be held at Rutgers University sponsored by the Department of Education.

Link It Data Forward Summer Institute

The following people to attend the Link It 2015 Data Forward Summer Institute on July 14-15, 2015 to be held at Somerset County Vocational High School Bridgewater, NJ 08807 sponsored by Advanced Assessment Systems (Link It)

- Central Office \$1,200.00 (Acct# 11-000-230-585-390-12-44) Alvin Freeman Assistant Superintendent of Schools, Roberta Freeman District Administrator for Assessment & Accountability, Bridgette Burt Funded Grants Supervisor, Jena Valdiviezo 6-12 Science Supervisor, Nicole Esposito 6-12 Humanities Supervisor
- AAA \$800.00 (Acct# 15-190-100-320-100-03-00) Francisco Rodriguez Principal, Michelle Merckx Vice Principal, Chantal Gudzak, K-5 ELA Supervisor, and teachers Cheryl Merer and Erin Smith
- ALT \$600.00(Acct# 15-000-223-500-390-06-44) Carmen Vega Principal and teachers Jamie Lynn Bazydlo, Maureen Kmet
- GLC \$1000.00 (Acct# 15-000-223-500-390-09-44) Chris Volpe, Principal, Melanie Rovinsky, Vice Principal, Melanie Harding K-5 Math Supervisor, Teachers Elisa Perez and Jose Melendez
- GRE \$800.00 (Acct# 15-000-223-500-390-07-44) Beth Behnken Principal, Joy Daniels Vice Principal, Teachers Elizabeth Muscillo and Laura Widdis

CONFERENCES (continued)

APPENDIX P

- LBMS \$1,400.00 (Acct# 15-000-223-500-162-02-44) Michael Vitarello Principal, Kim Hyde Principal, Evelyn Cruz Principal, Jen Steffich 6-12 ELA Supervisor, April Morgan 6-12 Math Supervisor and teachers Allyson Winter and Erica Tusi

McRel Teacher Evaluation Workshop

\$1,134.00

The following people will attend McRel Teacher Evaluation Workshop for New Administrators on August 11, 2015 to be held at NJPSA Monroe Township, NJ sponsored by NJPSA Roberta Freeman District Administrator for Assessment and Accountability, Supervisors: Lonell Klina, Neil Mastroianni, Bonnie Molina, Jenn Steffich and Renee Whelan (Acct@ 11-000-230-585-390-12-44)

Google Educator Certification Boot Camp

\$1,050.00

The following people will attend Google Educator Certification Boot Camp on July 7-8, 2015 to be held at Forsgate Country Club, Monroe Township, NJ sponsored by NJASCD. Nicole Esposito Supervisor of Humanities, Jena Valdiviezo 6-12 Science Supervisor, and Lonell Klina Visual & Performing Arts Supervisor. (ACCT# 11-000-230-585-390-12-44)

Long Branch Public Schools
Monthly HIB Report

Monthly HIB Report
Reporting Period- May 19, 2015 – June 20, 2015

Summary:

Total: Eight (8) HIB investigations, seven (7) confirmed as HIB.

Anastasia School

One (1) investigation, one (1) confirmed

Middle School

Seven (7) investigations, six (6) confirmed

All other schools had no HIB cases to report.

FIELD TRIPS

APPENDIX R

Washington, D.C., Washington – Approximately 4 sixth grade, middle school students to the Smithsonian National Air and Space Museum on July 1, 2015 and returning on July 3, 2015 at a cost not to exceed \$3,556. The students will be attending the 2015 Student Spaceflight Experiment Program (SSEP) National Conference where they will be presenting their experiment results that were on the International Space Station. The students will be chaperoned by J. Valdiviezo and A. Russel (Acct. #11-000-230-585-390-12-44).

West Chester, P.A. – Approximately 3 high school student Band Leaders to the Vivace Marching Band Workshop on July 27, 2015 at a cost not to exceed \$1,575. Students will attend a 4-day leadership and proficiency training with national figures in Music Education. The students will be chaperoned by R. Clark (Student Fund Acct. #H101).

Long Branch (In District) – Approximately 25 high school Performance Dance and Dance Team students to the Long Branch Public Library on September 19, 2015 at no cost to the district. Students will be performing in the library's annual Fiesta to celebrate Hispanic Heritage Month. The students will be chaperoned by M. Ruland.

PUPIL PERSONNEL SERVICES CONSULTANTS -2015-2016

APPENDIX S

CENTER for NEUROLOGICAL AND NEURODEVELOPMENT HEALTH

Ronald Barabas, M.D. \$600/eval

HERMAN ANAYIOTOS GENNARO GILSON&PONCE NEUROLOGY, P.A.

Noah Gilson, M.D. \$375/eval

FREEHOLD CHILD DIAGNOSTIC CENTER

Saijad Zaidi, M.D. \$350/eval

In school \$500/eval

NEURO-PEDIATRICIAN-UNIVERSITY MEDICAL GROUP

Kapila Seshardi \$763/eval

NEUROLOGIST

Dr. Dorothy Pietrucha, M.D. \$175/eval

CHILD DEVELOPMENTAL-BEHAVIORAL PEDIATRICS

Dr. Neelam Sell, M.D. \$500/eval

ADOLESCENT PSYCHIATRIC & PEDIATRIC PSYCHIATRIC

Dr. Peter Ganime, M.D. \$715/eval

NEUROLOGIST

Denise Aloiso, M.D. \$500/eval

OTOLARYNGOLOGIST

John Saporito, M.D.
\$200/Consultation

WEST LONG BRANCH SPEECH AND HEARING CENTER

AUDIOLOGISTS

Sandra Fields Kuhn \$250/eval

Sandra Jaworski \$250/eval

Central Auditory Processing Evaluation \$475/eval

AGENCY/CLINICS

OXFORD CONSULTING SERVICES

Speech/Language session \$90/hour

Physical Therapy session \$90/hour

Occupational Therapy session \$90/hour

Occupational Therapy session \$90/hour

Occupational Therapy session \$90/hour

Occupational Therapy session \$90/hour

DEMONTE THERAPY SERVICES, LLC

Joan DeMonte, M.A.P.T. \$86.50/hour

AGENCY/CLINICS (CONTINUED)

POWER PLAY PEDIATRIC THERAPY CENTER, LLC

Occupational Therapy Services

\$85/hour

TECH CONNECTION ASSISTIVE TECHNOLOGY

Solutions at Family Resources Associations

\$480/eval

OCCUPATIONAL THERAPY SERVICES

Lori A. Wanner, OTR/L

\$300/eval

AUGMENTATIVE COMMUNICATION CONSULTING, LLC

Amy Dougherty, M.S, CCC-SLP

\$650/eval

Travel Fee (For locations beyond 60 miles radius)

\$100

SCHOOL BASED YOUTH SERVICE INDEPENDENT CONSULTANT

Brad Madrepel MSW Clinical Supervisor

\$65/hour

SPEECH-LANGUAGE SPECIALIST

Barbara Roth

\$500/eval

PSYCHOLOGIST/SIGN LANGUAGE

Linda. J. Fusca

\$650/eval

NEW JERSEY SPECIALIZED CHILD STUDY TEAM

EVALUATION SERVICES FOR THE DEAF AND HARD OF HEARING

Psychological

\$400/eval

Educational

\$400/eval

Speech and Language

\$400/eval

SPEECH AT THE BEACH

Pam Jones

Speech and Language Evaluation

\$350/eval

Meeting Attendance/ IEP'S

\$85/hour

Speech and Language Therapy

\$85/hour

SPANISH SPEECH-LANGUAGE SPECIALIST

Fred Glick

Bilingual Spanish-English

\$450/eval

Bilingual Polish-English

\$475/eval

English

\$424/eval

PUPIL PERSONNEL SERVICES CONSULTANTS-2015-2016

APPENDIX S

AGENCY/CLINICS (CONTINUED)

SUNBELT STAFFING

Speech	\$68-88/hour
Occupational	\$68-88/hour
Nurses, RN-LPN	\$50-70/hour

DELTA T. GROUP EDUCATION

ABA Therapist	\$30/hour
RN	\$41/hour
School Social Worker	\$34/hour
COTA	\$55/hour
Occupational Therapy	\$75/hour

SPANISH SPEECH-LANGUAGED SPECIALIST

Nilda M. Collazo	\$550/eval
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SPANISH LDTC

Marc Seidenstein	\$550/eval
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SPANISH SOCIAL WORKER

Monica Wood	\$350/eval
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SPANISH PSYCHOLOGIST

Monica Peter	\$425/eval
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PORTUGUESE PSYCHOLOGIST

Rosa Tomas	\$450/eval
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PORTUGUESE SOCIAL WORKER

Natercia Rendeiro	\$400/eval
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PORTUGUESE LDTC

Celina Ruivo Matos	\$425/eval
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PORTUGUESE SPEECH- LANGUAGE SPECIALIST

Ana Ferreira	\$600/eval
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PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID#16876365974, classified student

NOTE: Administration request due to suspension from his out-of-district school.

ID# 1411200585, non-classified student

NOTE: Home Instruction has been extended for 3 weeks.

ID# 5283988592, classified student

NOTE: CST Case Manager request due to termination from his current placement at Woodcliff Academy on 5/18/2015.

ID#2681288382, classified student

NOTE: Administration request due to pending medical clearance, outside assessment and negative toxicology screening.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID#5665520927, non-classified

NOTE: Student was cleared to go back to school.

ID# 7174163616, classified student

NOTE: Home Instruction ended for the school year.

ID# 3605234864, non-classified

NOTE: Home Instruction ended for the school year.

ID# 8725389506, non-classified

NOTE: Home Instruction ended for the school year.

ID# 4238914644, non-classified

NOTE: Home Instruction ended for the school year.

ID#1411200585, non-classified

NOTE: Home Instruction ended for the school year.

ID#2681288382, classified student

NOTE: Home Instruction ended for the school year.

ID#1778206787, non-classified student

NOTE: Home Instruction ended for the school year.

ID# 5283988592, classified student

NOTE: Home Instruction ended for the school year.

ID# 4744162778, classified student

NOTE: Home Instruction ended for the school year.

TERMINATION OF STUDENTS ON HOME INSTRUCTION (continued)

ID# 1687636594, classified student

NOTE: Home Instruction ended for the school year.

ID# 6976541187, non-classified student

NOTE: Home Instruction ended for the school year.

ID#1468743304, classified student

NOTE: Home Instruction ended for the school year.

ID#7034927424, classified student

NOTE: Home Instruction ended for the school year.